

Facilitating Improvement Workshops 1 day

Run better workshops, get better results.

Facilitation is becoming a core capability for anyone leading teams, task forces or improvement initiatives. This engaging one-day workshop helps Continuous Improvement practitioners strengthen their facilitation skills, build confidence and achieve better outcomes from collaborative team-based activities.

Facilitating Improvement Workshops is a focused, practical programme for Continuous Improvement practitioners who want to get more from the teams they work with. In today's environment, where facilitation takes place both face-to-face and virtually, the ability to bring people together, keep them engaged and harness their collective knowledge and ideas is more important than ever.

Through case studies, real-world examples, videos and interactive exercises, the learning is brought to life in an engaging and practical way. Tailored to your organisation's needs, the workshop can focus on facilitating specific Continuous Improvement tools and techniques or on developing broader facilitation skills. Participants build the confidence and capability to lead productive, engaging and results-focused workshops in both face-to-face and virtual environments.

What You'll Learn

By the end of this programme, you will be able to:

- Understand the role of a facilitator and the key skills required.
- Prepare for, open and close workshops and meetings effectively.
- Manage workshops including agendas, timing, tools and materials.
- Facilitate a group using a range of improvement tools and techniques, tailored to organisational needs.
- Apply decision-making approaches and tools to support group decisions
- Manage conflict and difficult behaviours through effective intervention
- Engage participants and build genuine team-based working

Delivery Format

- Delivered in-company, either on-site or virtually
- Features bespoke, lively, and interactive sessions tailored to your team
- Typically delivered over one day but can be split across half-day sessions

Who Should Attend?

The programme is particularly valuable for:

- Lean and Lean Six Sigma project leaders wanting to run workshops that people actively participate in rather than simply attend.

- Professionals who need to build consensus across diverse stakeholder groups.
- Professionals looking to increase engagement, gain buy-in and build commitment for improvement initiatives.
- People who want to make better use of workshop time while achieving clearer decisions and stronger outcomes.
- Continuous Improvement practitioners who want to facilitate discussions with greater confidence and credibility in both face-to-face and virtual environments

Why Choose This Course?

People choose this course to:

- Learn practical facilitation techniques that can be applied immediately in improvement workshops and meetings.
- Build the confidence to manage challenging group dynamics, conflict and difficult behaviours professionally.
- Develop the skills to facilitate a range of improvement tools and techniques, where relevant to your organisation's needs, alongside structured decision-making approaches.
- Benefit from practical methods refined through decades of Continuous Improvement consulting and facilitation experience.
- Deliver workshops that generate greater participation, stronger engagement, better decisions and measurable improvement outcomes.

Course Content

This course introduces the fundamentals of workshop facilitation, including its role in driving engagement, decision-making and results within Continuous Improvement initiatives. Participants learn how to plan, run and manage effective workshops using a range of practical tools and techniques, as well as:

- The role and responsibilities of a facilitator, and the core skills needed to prepare for, open, and close workshops and meetings effectively
- Managing time, agendas, tools and materials throughout a session, while adapting your approach for both face-to-face and virtual delivery
- Facilitating improvement tools, techniques and structured decision-making approaches relevant to your organisation's needs and objectives
- Handling conflict and difficult behaviours through effective intervention, while building genuine engagement and team-based working among participants

Why Choose Catalyst?

Catalyst delivers results, not just services. We blend consulting, coaching, training, and AI-powered tools into a seamless support system that meets teams where they are, developing capability at every level.

Thousands trust us to support their learning and Continuous Improvement journeys – we've specialised in Lean Six Sigma Training and Consultancy for over 30 years. We're known for sharing our knowledge in an accessible and interactive way. Look no further for relevant, relatable content, built by experts and accredited by the British Quality Foundation and the Lean Competency System (LCS). We are the BQF's primary Lean Six Sigma partner and recommended by the Chartered Quality Institute.